



YOUR VISION. INFINITY is ready to support your program needs and goals. Our philosophy is to support *your* vision and aspirations; understand *your* needs and expectations; and meet *your* goals, budgets and timelines.

OUR EXPERTISE. INFINITY is a woman-owned small business serving the Federal Government and scientific research community for over 30 years. We specialize in event planning and logistics management, project and program management, and professional support services.

At INFINITY we've brought together a group of people with real-world experience and diverse talents who share our values and passion for delivering impactful results. We're experts at connecting you with your stakeholders and customers through strategic thinking, and innovative, budget-conscious approaches, backed by technology. When you choose to work with us, you'll be working with a team that's hand-picked for you, based on your specific needs and desired outcomes. We'll bring to every project our culture of accountability, active listening, and consistent communication.

Proven Experience

- Managed and planned over 600 federal events ranging in size from 15—4,000+ participants.
- Nearly 30 years experience providing exceptional results with a history of repeat clients, awards, and referrals.



POWERFUL RESULTS. INFINITY has a solid reputation for our attention to detail, reliability, responsiveness, transparency, and rigorous quality assurance. Our vital combination of in-depth experience, qualified and dedicated personnel, and current proven technology allow us to deliver quality solutions above and beyond *your* expectations.

- Event Planning and Management
- Registration Services (online and onsite)
- Logistics Management
- Travel Support Services
- Exhibit and Poster Hall Management
- Onsite Support
- Virtual Event Hosting and Management
- Speaker and Attendee Management
- Video Recording and Editing
- Continuing Education Credit Coordination
- Scientific Abstract Management
- Program and Project Management
- Outreach and Communications
- Strategic Planning
- Website Development and Hosting
- Branding and Graphic Design
- Technical/Science Writing and Editing
- Data Collection and Analysis
- Scientific Working Group Management
- Board/Executive Committee Oversight
- Membership Management
- Administrative Support

Your Vision. Our Expertise. Powerful Results.

WORKING WITH CLIENTS WHO MAKE A DIFFERENCE

- U.S. Department of Health and Human Services
 - Agency for Healthcare Research and Quality
 - National Institutes of Health
 - Eunice Kennedy Shriver National Institute of Child Health and Human Development
 - National Institute of Neurological Disorders and Stroke
 - National Cancer Institute
 - National Institute of Mental Health
 - National Institute on Alcohol Abuse and Alcoholism
 - National Institute on Drug Abuse
 - National Heart, Lung, and Blood Institute
- U.S. Department of Agriculture
- Defense Health Agency
- The Association for Frontotemporal Degeneration
- International Society for Environment Epidemiology
- International Society of Indoor Climate and Air Quality
- International Society of Exposure Science
- University of Louisville
- Rose Li and Associates, LLC
- Westat
- ActioNet



WORKING WITH INFINITY

Federal clients can conveniently procure services from INFINITY via our GSA Schedule and NIH BPA contract vehicles.



Infinity Conference Group, Inc.

1035 Sterling Road, Suite 202 | Herndon, VA 20170

Phone: 703.925.9455 | Fax: 703.925.9453

ICG@infinityconferences.com

www.infinityconferences.com

CONTACT